

NEW JERSEY ASSOCIATION OF BLACK PSYCHOLOGISTS
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ARTICLE I: DEFINITIONS

The name of the Corporation shall be “New Jersey Chapter of the Association of Black Psychologists” hereinafter referred to as NJABPsi and the Association.

1.1 Governing Instruments - the NJABPsi shall be governed by its articles of incorporation and bylaws.

1.2 Nondiscrimination Policy- NJABPsi will not practice or permit any unlawful discrimination on the basis of sex, age, color, national origin, religion, physical handicap, sexual orientation, disability or any other basis prohibited by law.

1.3 Board. The “Board” shall mean the Executive Board of the NJABPsi.

ARTICLE II: PURPOSE

2.1 The purposes of the Corporation, as set forth in the Articles of Incorporation, are exclusively cultural, educational, scientific and professional within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provision of any future Federal tax law. In furtherance of such purposes, The Association shall have the same powers as an individual to do all things necessary or convenient to carry out the purposes, as set forth in the Articles of Incorporation and these Bylaws.

2.2 To unite Black psychologists and mental health professionals in the state of New Jersey in order to promote the principles of African centered psychology, in affiliation with regional, national, and international Black psychology associations.

2.3 To establish and maintain high standards of proficiency, service, professional and ethical conduct, and training in the public interest and welfare, particularly in the Black community’s interest and welfare.

2.4 To promote freedom of Black scientific inquiry, teaching, and professional practice.

2.5 To develop concepts, theories, philosophies, principles, and programs to enhance the practice of psychology in the Black community.

2.6 To inform and educate the public as to the professional, social, and other service roles of NJABPsi.

2.7 To collaborate with other professional and civic organizations to effectively plan and implement culturally appropriate mental health services and to educate the public about Black/African psychological constructs and treatment modalities.

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2.8. To support and mentor Black psychology students toward degree completion and to aid their socialization into the field of psychology.

2.9 To work to promote social justice in our society through confronting oppressive systems of power and privilege that affect psychological services and to facilitate positive change in our society through the professional training and support of mental health professionals.

2.10. To engage in any and all lawful activities incidental to the foregoing purposes, except as otherwise restricted herein, to support the overall mission, efforts, and activity of The Association of Black Psychologists (national).

ARTICLE III: OFFICES

3.1 Principal Office. The principal office of The NJABPsi and such other offices as it may establish shall be located at such place or places, either within or without the State of New Jersey, as may be designated by the Board. The Association shall continuously maintain within the State of New Jersey a registered office at such place as may be designated by the Board.

3.2 Other Offices. NJABPsi may have such other offices as the Executive Board may determine or as the affairs of NJABPsi may require from time to time.

ARTICLE IV: THE EXECUTIVE BOARD

4.1 General Powers and Responsibilities. NJABPsi shall be governed by an Executive Board (“the Board”), which shall have all of the rights, powers, privileges and limitations of liability of officers of a nonprofit corporation organized under the New Jersey Non-Profit Corporation Act.

4.2 The Executive Board of the NJABPsi shall be the administrative and executive body of the Association and shall exercise general supervision, stewardship and control over the property, business and other affairs of the NJABPsi. All officers of the NJABPsi shall be members in good standing of NJABPsi and NABPsi.

4.3 The Executive Board of the NJABPsi shall consist of the President, Vice President, the Immediate Past President, the Recording Secretary and the Treasurer, as officers of the NJABPsi. Members-at-large of NJABPsi, shall be appointed by the Executive Board of NJABPsi for one-year, and two-year terms as necessary.

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4.4 The Board shall establish policies and directives governing the business and programs of NJABPsi and shall delegate to the Chapter President and NJABPsi staff, subject to the provisions of these Bylaws, authority and responsibility to see that the policies and directives are appropriately followed.

4.5 The number of officers constituting the entire board should be fixed by the board, but such numbers shall not be less than three (3).

4.6 Board Compensation. The Board shall receive no compensation other than reasonable expenses. However, nothing in these Bylaws shall be construed to preclude any Board Member from serving the NJABPsi in any other capacity and receiving compensation for services rendered.

4.7 Indemnification. NJABPsi agrees to indemnify, defend and hold harmless the board members, its officers, directors and employees, from and against all liability, loss, cost or expense (including attorney's fees) by reason of liability imposed upon the Organization, arising out of or related to organization's activities, whether caused by or contributed to by the members or any other party indemnified herein, unless caused by the sole negligence of the member or any other party indemnified herein. The Organization may maintain insurance, at its expense, to protect itself and any such person against any such liability, cost or expense.

4.8 Term of Board. All initial appointments to the Board shall be those persons specified in the certificate of incorporation of NJABPsi each officer shall hold office for a two-year term, and until such officer's successor has been elected and qualified, or until his or her death, resignation or removal.

4.9 Resignation. Each Board member shall have the right to resign at any time upon written notice thereof to the Chapter President, or the Executive Board Secretary. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall not be necessary to make it effective.

4.10 Removal. A Board member may be removed, for cause, at any duly constituted meeting of the Board, by the affirmative vote of a majority of then-serving Board members. Ground for removal shall include, but not be limited to excessive absence, dereliction of duty, conflict of interest, criminal offense, malfeasance misfeasance or nonfeasance.

4.11 Meetings. The Board's regular meetings may be held at such time and place as shall be determined by the Board. The President or the majority of regular Board

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members may call a special meeting of the Board on three days' notice to each member of the Board. Notice shall be served to each Board member via hand delivery, US mail, e-mail, text message or fax. The person or persons authorized to call special meetings of the Board may designate any physical or virtual space, so long as it is reasonable, as the place for holding the special meeting of the Board.

4.12 Minutes. At meetings of the Board, business shall be transacted in such order as the Board may determine. In the event the Secretary is unavailable, the Board President shall appoint a person to act as Secretary at each meeting. The Secretary, or the person appointed to act as Secretary, shall prepare minutes of the meetings which shall be delivered to NJABPsi to be placed in the minute records of NJABPsi.

4.13 Action by Written Consent. Any action required by law to be taken at a meeting of the Board, or any action that may be taken at a meeting of the Board, may be taken without a meeting if consent in writing setting forth the action so taken shall be signed by all Board members. Such consent shall be placed in the minute record of NJABPsi and shall have the same force and effect as a unanimous vote of the Board taken at an actual meeting. The Board members' written consent may be executed in multiple counterparts or copies, each of which shall be deemed an original for all purposes. In addition, facsimile signatures and electronic signatures or other electronic "consent click" acknowledgments shall be effective as original signatures.

4.14 Quorum. At any meeting of the Board, a majority of the Executive Board members then in office shall be necessary to constitute a quorum for the transaction of business. However, should a quorum not be present, a majority of the Board members present may adjourn the meeting to another time and place, without notice other than announcement at such meeting, until a quorum shall be present.

4.15 Voting at all meetings of the board, each officer shall have one vote. The President shall not vote except in the event of a tie.

4.16 Proxy. A Board member who is unable to attend a meeting of the Board or a Board Committee may vote by written proxy, given to any other voting member of the Board or Committee or designated staff member who is in attendance at the meeting in question. However, a vote by proxy will not be counted toward the number of Board members needed to be present to constitute a quorum for the transaction of business. No proxy shall be valid after three months from the date of execution. Each proxy shall

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be revocable unless expressly stated therein to be irrevocable or unless made irrevocable by law.

4.17 Action Without a Meeting. Any action required or permitted to be taken by the board or any committee thereof may be taken without a meeting if all members of the board or any such committee consent in writing to the adoption of a resolution authorizing the action. The resolution in the written consents thereto by the members of the board, or any search committee shall be filed with the minutes of the proceedings of the board, or such committee.

4.18 Board Member Attendance. An elected Board member who is absent from three consecutive regular meetings of the Board during a fiscal year is encouraged to re-evaluate with the Chapter President his/her commitment to NJABPsi. The Board may deem a Board member who has missed three consecutive meetings without such a re-evaluation with the President to have resigned from the Board.

4.19 Officer Vacancy In the event of a vacancy in an officer position, other than that of the President, the Executive Board shall appoint a replacement from among the general membership of the chapter, who shall serve in the designated office until such time as his/her successor shall have been elected at the next annual election. The Offices of the Executive Board President and Vice President may only be filled by Professional members in good standing at the time the vacancy is to be filled.

4.20 Participation by Telephone, Internet or Video Conference. Any one or more members of the board or any committee may participate in a meeting of the board by means of a conference telephone, or similar communications equipment allowing all part of persons participating in the meeting to hear each other at the same time. Participation by any such means shall constitute presence in person at a meeting.

4.21 Records. NJABPsi shall keep as permanent records minutes of all meetings of its Executive Board and any subcommittee. Such records shall include all actions taken by the executive board, or members of a designated body without a meeting, and a record of all actions taken by a committee of the Executive Board or a designated body on behalf of the corporation. The corporation shall keep a copy of the following records electronically in a secure manner: (1) Articles of Incorporation or restated Articles of Incorporation and all amendments to them currently in effect; (2) these Bylaws or restated bylaws and all amendments to them currently in effect; (3) minutes and records

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described in this section for the past 3 years; (4) a list of the names and business addresses of its current officers.

ARTICLE V: MEMBERSHIP REQUIREMENTS

5.1 Basic NJABPsi membership is voluntary and established annually with an application and annual dues submission. Persons admitted to membership in NJABPsi are to meet the requirements listed below:

- Subscribe to the mission and purposes of NJABPsi.
- Reside or work in the state of New Jersey at the time of the initial application
- Maintain appropriate standards of ethics in professional conduct as set forth hereinafter by NJABPsi and by The Association of Black Psychologists (National).
- Be approved for membership in the NJABPsi, as set forth below in the Bylaws.
- Be a member in good standing of the ABPsi (National)
- To maintain activity through chapter meeting attendance and additionally contributing to the overall growth and development of NJABPsi.

ARTICLE VI: OFFICERS

Qualifications, Terms of Office, Duties, Succession and Removal

6.1 Qualifications All officers of the NJABPsi executive board shall be professional members in good standing of the NJABPsi and The Association of Black Psychologists (National). Commensurate with this organization's business and professional purpose, all officers of the Executive Board must have an established record of dedication and commitment, as well as pledge to the advancement and perpetuation of culturally competent, African Centered psychology and mental health as set forth in Article II of these By Laws.

6.2 Terms of Office Each term of office of the President, Vice President, and Immediate Past-President, the Recording Secretary and the Treasurer shall be two years.

6.3 Duties It shall be the duty of the President to preside at all meetings of the NJABPsi and of the Executive Board, to countersign all contracts and other instruments affecting the affairs of the Association, and to exercise general supervision over the affairs of the NJABPsi. She/he shall be an ex-officio member of all committees of the NJABPsi.

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6.4 Term Limits, President Presidential tenure shall be without term limits, however the President's position shall be open for election every two years contingent upon the voting of the general chapter bi annually.

6.5 Vice President It shall be the duty of the Vice President to assume and perform the duties of the President in the event of the absence, incapacity or resignation of the President. In the event of the extended absence, incapacity or resignation of the Treasurer of the Association, the Secretary is authorized to sign checks or drafts upon the funds of the Association and to perform such other duties incident to the office of the Treasurer, until such time as a successor to the Treasurer shall be selected. If the Secretary is unable to fill this role, the Vice President will fill this role.

6.6 Immediate Past President serves as advisory to the current Executive Board and the current President. The Immediate Past President shall assist in advancing the goals and objectives of NJABPsi through the application of knowledge gained through past Board experiences. It shall be the duty of the Immediate Past President to serve as a member of the Executive Board. The Immediate Past President shall be responsible for specific tasks delegated by the Executive Committee. He/she shall also be the ex-officio chairperson of the Committee on Nominations and Elections unless such person intends to stand for election.

6.7 Recording Secretary It shall be the duty of the Recording Secretary of the NJABPsi to keep the records of all meetings of the Association and of the Executive Board, and to keep records of all other official documents and reports of the NJABPsi. The Recording Secretary is responsible for the official correspondence of the Association, and to issue calls for and notices of meetings. In the event of the extended absence, incapacity or resignation of the Treasurer of the Association, the Secretary is authorized to sign checks or drafts upon the funds of the Association and to perform such other duties incident to the office of the Treasurer, until such time as a successor to the Treasurer shall be selected.

6.8 Treasurer It shall be the duty of the Treasurer to have custody of the funds of the NJABPsi. These funds shall be deposited in the name of the Association at such bank or banks, as the Executive Board of the NJABPsi shall direct. The Treasurer shall arrange for the collection of dues and other monies due to the NJABPsi, and shall have authority to sign checks and drafts on behalf of the NJABPsi, upon authorization of the President, as provided for in these Bylaws and by action of the Executive Board.

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ARTICLE VII: COMMITTEES

The Chapter President may designate and appoint committees of the Board as he/she deems necessary. Each Board committee shall be chaired or co-chaired by a Board member appointed by the President or, at the Presidents discretion, selected by the committee's members, subject to the approval of the Board. Non-Board members may be appointed to any Board committees at the discretion of the Chair.

7.1 Standing Committees. The Board shall maintain the following standing committees: Executive Board, the Membership Committee, Legislative and Social Action Committee, Crisis Response Task Force Committee (ad hoc), Student Circle.

7.2 Executive Board. The Executive Board shall be composed of the officers of NJABPsi. the chairs of each of the committees who, at the board's discretion, shall be voting Board members. The Executive board shall be responsible for conducting chapter affairs in the intervals between meetings, dealing with matters of urgency that may arise between Board meetings.

7.3 Standing Committees There shall be such Standing Committees as are authorized in this Article, and such Special Committees as may be authorized by the hapter President from time to time.

7.4 Membership Committee The Membership Committee shall consist of chairperson(s) and members of the NJABPsi, appointed by the President with approval of the Executive Board. It shall be the function of this Committee to implement the provisions of Article III of the Bylaws. Additionally, the Membership Committee will engage in efforts to increase NJABPsi's membership.

7.5 Legislative and Social Action Committee (Ad Hoc) The Legislative and Social Action Committee shall consist of a chairperson and members of the NJABPsi, as appointed by the President and the Executive Board. It shall be the function of this Committee to communicate with legal and social services agencies in the community for the purposes of effective collaboration and coordination in the interest of the Black community and of the NJABPsi. Further, it shall be the function of this Committee to study important areas of civic and legislative influence in the community for the purpose of collaboration and coordination with other Black organizations.

7.6 Crisis Response Task Force Committee (Ad Hoc) The Crisis Response Task Force shall consist of a chairperson and members of the NJABPsi as appointed by the

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President and the Executive Board. It shall be the function of this committee to organize, and mobilize members, as well as the larger community, around emergent events impacting the Black community locally and/or nationally. Task force responses are informed by a psychological framework that is steeped in a keen understanding of Black psychology as advanced by The Association of Black Psychologists (National).

7.7A Student Circle The purposes of the Student Circle of The Association are: (a) to provide a structure for the regular input from undergraduate and graduate students, whose major or minor is in psychology (or a closely related discipline) into the governance of The Association, (b) to initiate programs beneficial to students in psychology (and closely related disciplines), (c) to enhance entry and success in graduate schools, and (d) to promote psychology as a major and profession among undergraduate and graduate students.

7.7B Student Circle Membership All student members of The Association, who's major or minor is psychology or a closely related discipline (e.g. counseling, social work, medicine, etc.) are automatically members of the Student Circle of The Association. Student members are encouraged to actively participate in Student Circle affairs. Student Circle membership ends on the last calendar day of each year. Students are required to renew their membership each year while they maintain at least part-time student status at a college or university.

ARTICLE VIII: AMENDMENTS

8-1. Initiation and Adoption of Amendments. Amendments to these bylaws may be initiated in any one of the following ways:

8.1A By a majority of members present at a regularly constituted meeting of the NJABPsi, provided that at least twenty-five percent of the members of the Association are present at such meetings. Otherwise, by a simple majority action of the Executive Board.

8.1B By a petition signed by twenty-five percent of the members of the NJABPsi, duly filed with the Recording Secretary of the NJABPsi.

8.2 Adoption of Amendments. Amendments to this Constitution may be adopted in any one of the following ways, the choice of the method of adoption to be made at the discretion of the Executive Board:

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8.2A At the designated meeting of the members of the NJABPsi, by a two-thirds vote of the members present, provided that at least twenty-five percent of the members of the NJABPsi are present at such meeting, and further provided that a copy of the proposed amendment(s) shall have been mailed or e-mailed to each member of the Association at least three weeks prior to the stated time of the designated meeting.

8.2B By a two-thirds vote of the members of the NJABPsi, in a mail or electronic ballot on the proposed amendment(s), provided that at least twenty-five percent of the members of the NJABPsi submit their votes, and further provided that a period of three weeks is permitted for such voting from the date of the mailing of the ballot and a copy of the proposed amendment(s).

ARTICLE IX: VETO POWER

9.1 All decisions of the Executive Board and/or the President are subject to repeal by a simple majority vote of the entire NJABPsi membership.

9.2 The President may act independently of the Executive Board except where explicitly herein proscribed. His/her decisions may be vetoed by a two-thirds majority vote of the Executive Board.

ARTICLE X: ARTICLES OF INCORPORATION

10.1 Ratification The Bylaws shall be submitted to the general membership for ratification. Ratification shall be by a simple majority of the votes cast.

ARTICLE XI: Replacement

11.1 Officer Replacement Procedures. In the event of a vacancy caused by an Officer's resignation or removal from the Executive Board of NJABPsi, the Executive Board may appoint a new Board Member to serve out the remainder of the term, provided that the remaining term is less than a year.

11.2 If the remaining term created by the vacancy is a year or more, a replacement election, as described in Article II of the Bylaws, must be held in order to fill that officer's position.

11.3 The appointment shall be made within one month after the Board has declared a vacancy.

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ARTICLE XII: Executive Board Meetings

12.1 Frequency, Notification and Quorum

A. The Executive Board shall hold a minimum of one regular meeting each month.

B. The dates and place of these meetings shall be established by the Board, which shall require the Corresponding Secretary of The Association to make such dates known to all members at least two weeks in advance of each date.

12.2 Quorum: A simple majority of the members of the Board shall constitute a quorum for the transaction of the proper business, except where otherwise indicated in the Articles of Incorporation and Bylaws.

12.3 Special and Emergency Meetings. Special or emergency meetings of the Board may be called at the discretion of the President or by a majority vote of the Executive Board.

12.4 Open Meetings and Executive Sessions The meetings of the Executive Board, except for executive sessions, shall be open to the general membership. The general membership shall be notified as to the time and place of these meetings. An executive session may be called by a majority vote of the Executive Board.

12.5 Parliamentary Authority The rules contained in the current edition of Robert's Rules of Order, revised shall govern the business meetings of the Executive Board in all cases to which they are applicable and in which they are not inconsistent with the provisions of the Constitution.

ARTICLE XIII: CONDUCT OF MEETINGS

13.1 A simple majority of the Executive Board shall constitute a quorum for the transaction of its business. The same shall be true for all committees and groups as mentioned in these Bylaws.

13.2 The voting members present at a regular business meeting of the general membership shall constitute a quorum for the transaction of business. If those present constitute less than one-fourth of the voting membership, any action taken at such a meeting could be presented for reconsideration by written ballot of the voting membership providing there is a written request to The President by at least five percent of the voting membership within thirty days following the meeting.

13.3 The Executive Board and NJABPsi committees or groups may (a) conduct regular meetings, with notice to that group's membership, in person, by video conference, or by

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conference telephone (b) conduct special meetings for emergent issues, with notice to that group's membership, in person, virtually, or by conference telephone, and (c) the Executive Board and NJABPsi committees or groups may take action without a meeting, such as a vote on meeting minutes via electronic mail, if that group's membership consents in writing to action without a meeting prior or subsequent to the action.

**ARTICLE XIV: TERMINATION OF BOARD MEMBER'S TERM DUE TO ABSENCE
(for the board)**

14.1 An officer who misses three consecutive meetings or a total of three non-consecutive meetings of the Executive Board NJABPsi without notifying the President in advance by phone, text, mail or e-mail will have his/her term of office terminated.

ARTICLE XV: ELECTRONIC COMMUNICATION AND VOTING

15.1 Meetings may be conducted via telephone or conference call. Members may participate in regular meetings via phone or video conference provided that the phone connection is clear enough and the speaker is loud enough for members to hear each other. Board members are allowed to vote via e-mail.

ARTICLE XVI: MEMBERSHIP

16.1 Classes of Membership There shall be five classes of NJABPsi membership. The provisions of this Article in the sections listed below shall govern admission to a membership category. The classes of membership in NJABPsi shall be the following:

16.2 Professional Member Qualifications

1. Possession of a doctoral degree in Psychology, or allied profession, or its substantial equivalent.
2. Possession of a Master degree in Psychology or its substantial equivalent.

16.3 Associate Member Qualifications

Associates of NJABPsi shall be persons who are, at the time of application, actively engaged in the field of psychology or allied fields and/or who meet any one of the standards below:

1. Completion of at least two years of full-time graduate study in psychology or substantial equivalent in a graduate school.

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2. Membership at The Association of Black Psychologists (National) level
3. Community participation of a quality and kind that is consistent with the purposes of the NJABPsi.

Associate Members shall be entitled to all the rights and privileges of full participation in the affairs of the NJABPsi.

Associates shall not be eligible to run for the office of the President of NJABPsi but shall be entitled to all other rights and privileges accorded to members.

16.4 Affiliate Member Qualifications

Affiliates of NJABPsi are individuals who are not eligible for other membership categories, but are committed to ABPsi's goals and objectives (no voting privileges).

16.5 Student Member Qualifications

Students of the Association shall be persons who at the time of application, are actively engaged in a course of study in psychology and/or allied behavioral sciences. Proof of matriculation status to be rendered upon request.

16.6 Retired Professional /Associate Member

Retired Professional/Associate members upon retirement may continue to enjoy all rights and services of active members by payment of the annual dues as a retired member, as well as the right to vote and the right to be elected to office.

16.7 Exceptions In exceptional cases, as determined by the Executive Board, the status of Member, Associate, or Student in Association may be granted to persons not possessing the qualifications stated in Section 16.2 through Section 16.5 of this Article, but deemed significantly qualified in other respects, provided that the Executive Board so approves by a two-thirds vote.

16.8 Application for Membership. Application for the initial status of Member, Associate, or Student of the Association shall be made and dealt with in accordance with the Bylaws and regulations and rules and procedures approved by the Executive Board.

16.9 Maintaining Membership Following a Move from New Jersey. Any Member, Associate, or Student of NJABPsi who leaves the New Jersey metropolitan area in residence or employment may retain his/her membership status in the Association by continuing to pay his/her dues and assessments.

16.10 Membership Dues Annual membership dues shall be levied in each membership category as determined by the Executive Board.

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16.11 Definition of Member in Good Standing Any Member, Associate, or Student of the NJABPsi who has not paid his/her stated dues and assessments within three months of the deadline shall no longer be considered to be in good standing, and shall have his/her name removed from the membership list of The Association by the Recording Secretary. Such an individual may be reinstated to his/her former status as member of the NJABPsi, by resubmitting his/her application to the Membership Committee.

16.12 Termination of Membership

16.12A The membership of any individual may be terminated by a two-thirds vote of the full membership of the Executive Board, upon the presentation of evidence and recommendations of an Ad Hoc Professional Ethics and Standards Committee that the individual has conducted himself in his/her professional activities in a manner considered to be detrimental to the welfare of the public or of the profession and of the Association. In such cases, NJABPsi will follow The Ethical Standards of the Association of Black Psychologists.

16.12B Any individual so charged before the Executive Board shall be informed of the charges prior to any formal action taken by the Executive Board and, on his/her request shall be afforded the opportunity to appear at a hearing before the Board in his/her own defense.

16.12C If an individual is, by this procedure, removed from the membership of the NJABPsi, the Corresponding Secretary shall communicate such information to the members of the NJABPsi, noting only the name of the individual involved, his/her former membership status, and the particular numbered section(s) of The Association of Black Psychologists Ethical Standards violated.

ARTICLE XVII: OPERATIONAL YEAR.

17.1 The operational year of NJABPsi for the purposes of the membership/dues shall be from January 1st through December 31st. The operational year of the NJABPsi for purposes of terms of office and fiscal year is from September 1st through August 31st.

ARTICLE XVIII: FINANCES

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18.1 Bank Accounts, Checks and Notes. The Board is authorized to select the banks or depositories it deems proper for the funds of the corporation. The board shall determine who should be authorized as needed on the corporation's behalf to sign checks, drafts or other orders for the payment of money, acceptances, notes or other evidences of indebtedness.

18.2 Contracts: The Executive Board may authorize any officer or officers, agent or agents, in addition to those specified in these bylaws, to enter into any contract or execute and deliver any instrument in the name of, and on behalf of, the corporation, and such authority may be general or can find the specific instances. Unless so authorized by the board, no officer, agent or employee shall have any power or authority to bind the corporation to any contractor engagement, or render it liable for any purpose or to any amount.

18.3 Investments. The funds of NJABPsi, may be retained in whole or in part in cash. NJABPsi funds may be invested and reinvested from time to time in such property, real, personal or otherwise, or stocks, bonds what are the securities, As the board may deem desirable and appropriate.

18.4A The Treasurer shall submit monthly, to the Executive Board, an itemized financial statement of the receipts and expenditures incurred in connection with the administration of his/her office.

18.4B The Board will arrange for an audit of the chapter financial records by an independent auditing service at intervals to be determined by the executive board. The results of the audit will be presented to the membership at the Annual Meeting.

18.4C The Board shall, after its review of this statement, arrange for its presentation, along with such recommendations as it may wish to make to the members.

18.5 The Board shall review this budget and, make such revisions as it may wish.

18.6 The budget, among other matters, will include recommendations for dues and assessments for the upcoming year.

18.7 Appropriation of Funds for Committee Work

1. Requests for monies for committee work shall be submitted in writing by the committee chairman and presented at an Executive Board meeting preceding the proposed expenditures on the approved form.
2. Appropriation of funds for committee work shall be issued upon the approval of the President.

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3. Appropriations for reimbursements shall require the approval of a simple majority of the Executive Board and/or the approval of the President. Reimbursements shall not be made without bona fide receipts or other valid documentation.

4. The Association shall not be liable for expenses or costs incurred by any member that has not been approved in advance by the Executive Board or the President.

18.8 Emergency Appropriations

The President shall be authorized to approve emergency appropriations not to exceed \$150.00 per allocation.

ARTICLE XIX: DISSOLUTION

19.1 The Association may be dissolved only upon adoption of a plan of dissolution and distribution of assets by the Board that is consistent with the Certificate of Incorporation and with State law.

ARTICLE XX: AMENDMENTS

20.1 Amendments to the Bylaws may be adopted by a two-thirds majority vote of the Executive Board at a regular meeting, provided that a copy of the proposed amendment(s) shall have been submitted to each officer at least two weeks prior to the regular meeting.

21.1 ARTICLE XXI: CONSTRUCTION

In the case of any conflict between the Certificate of Incorporation of the Corporation and these Bylaws, the Certificate of Incorporation of the Corporation shall control.

These Bylaws were adopted at a meeting of the Board of Directors of NJABPsi on:



Dr. Monique Swift, PsyD, LPC

November 8, 2021